QuickBooks® Direct Connect - Desktop Software

How to integrate Online Banking QuickBooks® with Direct Connect Desktop

People's Bank Business Online Banking users can integrate Online Banking with QuickBooks® with Direct Connect for fast, efficient account management. Follow the instructions below.

1. Open your QuickBooks® software and choose **Banking > Bank Feeds > Set up Bank Feeds for an Account.**

2. Click **Yes** to temporarily close all windows.

3. Type **People's Bank of Commerce-OR QBDC** in the box under Enter your bank's name then click on the name in the Matching Results section.

4. Enter your **Access ID** and **Password** then click **Connect**. (This is your People's Bank Business Online Banking Access ID and Password)

5. Link your Bank Accounts with your **QuickBooks® Accounts** and from the drop down or create a new account. When finished click **Connect**.

6. Click **Close.** You have successfully integrated Online Banking with your QuickBooks® Direct Connect.

Changing an existing bank setup.

1. Go to **Lists > Chart of Accounts**.

2. Right click on the account you want to change the bank information for and select **Edit Account**.

3. Click on the **Bank Feed Settings** tab and then select **Deactivate All Online Services** then click **Save and Close.**

4. Click **OK** to the pop up box letting you know you have disabled one or more online services.

5. The program will take you back to the Chart of Accounts screen. Right click on the account again from the Chart of Accounts and select **Edit Account**. Click **Set Up Bank Feeds...**

6. Click **Yes** to temporarily close all windows.

7. Type **People's Bank of Commerce-OR QBDC** in the box under **Enter your bank's name** and then click on the name in the **Matching Results** section.

8. Enter your **Access ID** and **Password** then click **Connect**. (This is your People's Bank business Online Banking Access ID and Password)

9. Link your **Bank Accounts** with your **QuickBooks® Accounts** from the drop down or create a new account. When finished click **Connect**.

10. Click **Close**. You have successfully setup QuickBooks® Direct Connect.

Need help? Contact your branch of account and we will be happy to assist.

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People's **BANK**

We put people first.